

The Betsy Ann Reynolds Awards for Excellence in Litigation Support

Litigation Support Today is pleased to present the 2nd Annual Betsy Ann Reynolds Awards for Excellence in Litigation Support. We have created this awards program in order to recognize the important work litigation support professionals do for their organizations and the industry.

Part of our mission at Litigation Support Today has always been to recognize the individual who works in the field. The awards banquet and ceremony will take place at The International Litigation Support Leaders Conference in Washington, D.C., on May 7 - 8, 2009.

Nominees will be selected from following four categories:

- Law firms
- Corporate legal departments
- Government agencies
- Industry wide

It is our privilege to name these very special awards in memory of one of the industry's most well known and missed colleagues – Betsy Ann Reynolds of Manatt, Phelps & Phillips, LLP who passed away in October 2007.

Nominating Process

Nominations must be submitted by Friday, April 10, 2009 and will be reviewed by members of the Litigation Support Today Editorial Board. Winners will be notified by April 24, 2009 and will be honored at the gala awards dinner on Thursday evening, May 7, 2009 at the Marriott Wardman Park Hotel in Washington, DC.

Nominating Criteria

Law Firm - Only law firms may submit nominations for this category

Corporate legal Departments – Only corporate legal departments may submit nominations for this category

Government Agencies – Only Federal, state and local government agencies may submit nominations for this category

Industry Wide – Open to legal service providers/consultants that provide direct support to attorneys in support of active litigation

When submitting a nomination, please ensure that the person you nominate has performed an act that meets two of the following criteria:

- Makes a high quality contribution to the organization or industry that clearly exemplifies the role of the litigations support professional
- Exhibits exceptional resourcefulness, innovation or creativity in support of a legal matter
- Exemplifies excellence and integrity in workplace relationships, interactions and decision making

The selection committee will consider only the submitted nomination letters and supporting documentation when judging nominees. This documentation should stand on its own and will be the basis for judging the award candidates.

It is inappropriate for anyone including nominators or nominees to lobby or influence the selection committee directly by any means. If such action occurs, the nomination may not be considered.

The decision of the selection committee is final. There is no appeal process or opportunity to resubmit a nomination in the current year.

Submission of a nomination for consideration does not guarantee that the award will be made.

All nominations, letters of support, and essays of support must also include the name, address, phone number, and email address of both the nominator and nominee.

Submit your nomination to: nominate@litsupporttoday.com

Upon award the selectee will be required to submit a copy of their resume, photograph for publication in the next issue of Litigation Support Today and a completed release for publication.

**PLEASE COMPLETE THE OFFICIAL NOMINATION FORM
ATTACHED HEREWITH**



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NOMINATING FORM
Betsy Ann Reynolds Awards for Excellence in Litigation Support

NOMINATOR

Date: _____

Nominator Name/Title: _____

Organization: _____

Address/City/Zip: _____

Phone: _____

Email Address: _____

NOMINEE

Date: _____

Nominator Name/Title: _____

Organization: _____

Address/City/Zip: _____

Phone: _____

Email Address: _____

NOMINATION CATEGORY

- Law Firm
- Corporate Legal Department
- Government Agency
- Industry Wide Legal Service Provider/Consultant

SUBMITTING THE NOMINATION

In this section, or on a separate paper, submit your nomination statement describing in detail the reasons why you believe your candidate should receive the award for his/her category. Following are 4 key questions that must be answered fully in regard to the nomination.

COMPLETE ALL NOMINATION QUESTIONS (4)

1. Why are you nominating this person for this award? (Limit to 1,000 words)
2. Describe the high quality contribution to the organization or industry performed by this individual. (Limit to 1,000 words)
3. Describe how the act has advanced or benefited the organization or industry and specifically how it has advanced the litigation support profession. (Limit to 1,000 words)
4. Please provide the name and contact information of the individual's supervisor and colleague that can verify the information provided.

Submit your nomination to: nominate@litsupporttoday.com

NOMINATION STATEMENT (Limit 1,000 words)